



**IDOCCommunityCorrections (CY2022)**

28-Pretrial Services Pretrial Services

# Cass County Court & Pretrial Services



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Application details

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Application Initiation

## Eligibility Criteria

Each program proposal must be approved by an established Community Corrections Advisory Board under [IC 11-12](#). For additional eligibility requirements, please refer to the [CY2022 Request for Proposals Guidelines](#).

I confirm that I meet the eligibility criteria for this grant | ☒

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Applicant Information

**Oversight Agency:** | County Court Services

**Advisory Board Name:** | Cass/Pulaski Regional

**County Name:** | Cass

**Agency/Program Name:** | Cass County Court & Pretrial Services

**Agency Address:** | 200 Court Park Rm 208/520 High Street, Logansport, IN


**Agency Primary Contact Name:** | Hillary Hartoin

**Agency Primary Contact Title:** | Court & Pretrial Services Director

**Agency Primary Contact Email:** | hillary.hartoin@co.cass.in.us

**Agency Primary Contact Phone Number:** | +15745167064

**Agency Organizational Chart:**

  
PDF

[Cass County Pretrial Serv... \(6.8 MiB download\)](#)

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## Program Description

**Program Status:** Select one of the options below. | Sustaining Current Program

**Program Description:**

Cass County Court & Pretrial Services, CCCPS, was established in 2018 in response to Indiana Supreme Court's Pretrial Initiative and Criminal Rule 26. What initially began as a program that focused on addressing the overcrowding issue in our local jail, has grown into a program that provides a proven alternative to pretrial incarceration that identifies the clients' needs and connects them to services that produce positive outcomes that last beyond the pretrial stage, as illustrated in our new mission statement:

"Serving the community by using evidence- based practices and needs-based supervision that prioritizes public safety, maximizes court appearance and reduces recidivism, while protecting the presumption of innocence."

CCCPS uses evidence-based practices to monitor arrestees awaiting trial without the economic means to post traditional monetary bond and reserves jail resources for those who truly pose a risk to public safety. The Pretrial Release Program has helped create a cultural shift in our local criminal justice system and community that supports evidence-based decision making. Each arrestee assessment and pretrial recommendation assists the Judicial Officer in making a meaningful decision that considers objective factors, such as residential stability, criminal history and employment, versus relying solely on economic determinations, i.e. monetary bonds and the level of the instant charges.

CCCPS remains committed to honoring community values and following evidence practices when both evaluating and supervising clients. The Pretrial Director, trained in effective communication/motivational strategies and a certified PO, interviews every inmate within 24 hours of his/her arrest and evaluates them using the IRAS-PAT, a validated risk assessment that measures an arrestee's risk of reoffending and failing to appear. Based on the assessment results and other factors, i.e. substance abuse or identified mental health needs, a matrix is used to aid in making a recommendation to Court. Said recommendation is provided to the Judicial Officer, Prosecutor and Public Defender and a determination regarding participation and release to Pretrial Services is made at arraignment or a Defendant's initial hearing. Moving pretrial determinations to a Defendant's probable cause hearing allows us to expedite release and mitigate the impact of pretrial

incarceration, such as loss of employment. 90% of eligible defendants are evaluated and released under the program's supervision within 12-24 hours of arrest.

If an arrestee is placed on the Pretrial Release Program, he is placed at a level of supervision that matches his risk level and individual needs. Supervision requirements include attending all court appearances, not committing a new criminal offense, office/telephone appointments, random drug screens and/or electronic monitoring. When creating a supervision plan, identified needs and responsivity factors, along with the derived risk level, are prioritized to ensure supervision adheres to evidence-based practices and the dosage and risk/need principles. CCCPS utilizes a graduated sanction/incentive matrix and does not believe in blanket reincarceration for violations, handling minor violations, such as failure to report, administratively, and considering a defendant for placement back into the program at an increased level of supervision if rearrest occurs.

CCCPS has assessed 600 arrestees since the program launched in 2018 and has served 228 clients. In 2020, the agency served 136 clients, 54% felony charged. The agency has already served a total of 114 clients in 2021, 84% of the total population served in 2020. This growth in the program is further illustrated when comparing data with the population served in 2020. A direct comparison shows that in June 2020 the agency served 70 clients, where as of June 1, 2021, 114 clients have been served, a 54% growth in the past year. This sustained, continued growth highlights not only the need for the program, but also illustrates that the impact and growth of the program is NOT a COVID anomaly. CCCPS' utilization of evidence-based practices to accurately assess risk and supervise clients, tailored to ensuring court appearance and public safety, while protecting the presumption of innocence has been proven to be successful. Even in a year of unprecedented growth, the agency maintained an average Appearance Rate of 96.7%, 90.43% Safety Rate, 72.25% Success Rate, and 22% Violation Rate.

Beyond supervision, CCCPS strives to provide need-based supervision. Using EBP techniques, such as MI, clients are offered and referred to key programming and treatment, such as domestic violence classes, individual counseling and cognitive behavioral/substance abuse treatment, at the onset of their case. Serving as the initial point of contact of all arrestees, CCCPS believes that earlier identification of risk and participation in programming, always voluntary per guidelines, makes an impact on a client's sobriety. Oftentimes what happens in the pretrial phase can alter the trajectory of the defendant's recovery and success in post-conviction community supervision, i.e. Community Corrections or Probation.

In regards to the impact on the local jail population, it is estimated that without Pretrial Services the Cass County Jail would be 50% percent overcapacity. In 2020, the program lowered the pre-adjudication population by 63% and has consistently maintained a pretrial population below 16% in 2021. By assisting the Courts in making evidenced-based pretrial release decisions, jail resources are reserved for those who truly pose a danger to the community and pretrial incarceration based on lack of monetary resources is eliminated, overcoming the negative impact of economic disparities in bond systems.

The agency diverted \$1,068,480 in incarceration/juvenile detention expenses in 2020, further reducing rising jail expenses for both taxpayers and the county, while maintaining an average safety rate of 90.43%. Currently, the agency diverts approximately \$72,000-\$80,000 monthly. In addition, and arguably, more importantly, there are further economic savings that data cannot fully capture. Historically those who obtained an injury while incarcerated or had an acute medical condition, such as a high risk pregnancy, were medically released on their recognizance, with no supervision or bond, as the Courts had no alternative. CCCPS now absorbs these clients into the program to allow defendants access to needed medical care and diverts potential financial liability, upwards of \$25,000-\$30,000 per a case. Clients who pose a risk to public safety are able to obtain necessary medical treatment and aftercare while under supervision and with out jeopardizing public safety.

**Program Start Date:** | 07/01/2018

**Statement of Need:**

*Indicate the need for this program as it relates to the target population and how the program will support evidence-based practices. Indicate how the proposed changes (if any) will enhance the program.*

The benefits of pretrial supervision are many, including participants being able to return to their families, obtain/retain employment and participate in treatment. The consequences of pretrial incarceration on low to moderate risk offenders reaches beyond loss of employment. Research has shown that even short periods of incarceration, 1-2 days, can increase the risk of misconduct and reoffending.

The agency also identified an increase in clients with mental health needs. 20% of pretrial clients have/had autism, mental health disorders or other developmental disabilities. We strive to expediate the release of this sector of the population to provide supervision and coordination of services. CCCPS takes extra care to ensure supervision/services match the learning style and clients' ability to participate.

Analysis of sentencing outcomes identified a trend in diverting participants' post-conviction sentences from the local jail/IDOC and the agency collaborates with the Prosecutor to help earlier detect diversion candidates. Only 14% of those who successfully complete are sentenced to an executed term of incarceration, while 35% received a term of community corrections/probation. 37% of clients cases result in dismissal or diversion. This documented impact on sentencing outcomes illustrates how the program helps overcome sentencing disparities and that guilty pleas are no longer used solely as a means to exit jail.

We also widened our scope of services, by working to expand our target population. In 2019, we began to accept waived/direct filed juvenile defendants in adult court jurisdiction and in 2020 we expanded to supervise clients as a special condition of bond, where flight risk and victim/public safety are a concern. Pretrial Recommendations are now made at Bond Review Hearings, upon request, to further support evidence-based decision making. At times, inherent risk to the victim or community is uncovered that supports detention, that may have not been fully known without a pretrial investigation, illustrating another beneficial service the program provides. To further support intermediate sanctions, we now accept clients on probation for supervision during the pre-adjudication period of their violation. Release is used as an intermediate sanction to provide more intensive supervision and coordinate services for those with identified criminogenic or mental health needs. We are also proposing adding a day-reporting supervision level for those who have posted bond, but have an identified risk that warrants random alcohol or drug screening, in addition to our new GPS tracking supervision level.

Prioritizing risk-based determinations in the criminal justice system, shifts the focus from short-term solutions, pretrial detention, to long-term solutions-where clients are offered assistance and support to safely reenter the community and not reoffend. As mentioned, the Pretrial Release Program helped spur a cultural shift in our local criminal justice that prioritizes evidence/needs based supervision over detention/bond in both pre and post-conviction settings. In 2018, HB1006 funding was awarded to implement and maintain Pretrial Services. While the agency recently received county support and funding for a case manager, resources remain limited and continued grant funding is needed to sustain operations, continue serving our target population and provide the above services to our community.

### Target Population:

Pretrial Services assesses all pre-adjudication arrestees, misdemeanors and felonies, who were not released on their own recognizance or have not posted conventional bonds prior to evaluation. Pretrial supervision can also be ordered as a special condition of bond. Eligibility is not determined solely based on the level of instant charges, but primarily on evidence-based factors and identified risk levels to equally ensure public safety and protect the presumption of innocence. Juvenile Defendants that have been waived into adult court or are the result of direct files, criminal mental health adjudications and probation violators are also assessed at the Court's request.

### Levels of Supervision/Program

**Components:** Select any of the following components and/or equipment utilized by your agency.

- ✓ Home Detention
- ✓ GPS
- ✓ Alcohol Monitoring
- ✓ Other

**Other Supervision Components:** Please list any additional supervision components utilized by your agency not listed above.

Supervision Levels as determined by the Supervision and Release Matrix or Court:

- Level 1 Supervision – At least one telephone appointment every two weeks and one office appointment every six weeks.
- Level 2 Supervision – At least one telephone appointment and one office appointment every month (four weeks).
- Level 3 Supervision – At least two telephone appointment and two office appointments. Weekly reporting may be ordered in lieu of standard Supervision Level 3 Requirements.

Additional conditions or supervision requirements may include, but are not limited to: alcohol prohibition, daily/weekly/monthly/random drug screens, no contact order, weapons restriction and GPS Monitoring. More restrictive conditions are imposed based on identified criminogenic needs and/or individual determination of risk of failure to appear or re-arrest.

When drafting proposed conditions, Cass County Pretrial Services outlines the least constrictive conditions that ensure public safety and court appearance. A greater dosage of communication is required for higher risk clients verses lower risk clients in accordance with the risk/needs principle. Needs uncovered in the pretrial interview are prioritized and combined with the resulting risk level to ensure that the appropriate dosage of supervision is given to each client, targeting needs that pose the greatest risk to the community, court appearance and client.

<b>Equipment Owned or Leased:</b> Is the equipment utilized by your agency owned or leased?	Leased
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<b>Number of Units Available:</b>	50
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<b>Types of Assessments:</b> Select all that apply.	<ul style="list-style-type: none"><li>✓ IRAS Pretrial Assessment Tool (PAT)</li><li>✓ IRAS Community Supervision Screening Tool (CSST)</li><li>✓ IRAS Community Supervision Tool (CST)</li><li>✓ STATIC-99</li><li>✓ Substance Abuse Subtle Screening Inventory (SASSI)</li><li>✓ Addiction Severity Index (ASI)</li><li>✓ Brief Symptom Inventory (BSI)</li><li>✓ Ontario Domestic Assault Risk Assessment (ODARA)</li><li>✓ Adult High School Equivalency</li><li>✓ Other</li></ul>
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**Other Assessments:** List any additional assessments used that are not listed above.

Pretrial Services utilizes the Brief Jail Mental Health Screen (BJMHS) and the Columbia Suicide Screener to aid in identifying those with acute mental illnesses or psychiatric problems during our evaluation process. Earlier identification of mental illness assists us in making targeted referrals to local mental health providers. As an agency we work to expedite the release of those with mental illness, intellectual/developmental disabilities and physical/medical conditions when appropriate, including coordinating placement in group homes/treatment facilities and MH Assessments. Even if release is not appropriate, we assist in connecting inmates with mental health providers who provide services in the local jail.

<b>Estimated Number of Participants to be served:</b>	175
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<b>Full Time Services Staff:</b> The number of full time staff providing direct services.	2
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<b>Average Caseload Size:</b>	65
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## Financial Support

**Does the program currently receive Community Corrections and Justice Reinvestment grant funding through IDOC?** | Yes

**Funding Request Changes:**

Briefly outline new and/or modified funding requests.  
Include the line item and identify the fiscal impact.

Cass County Pretrial Services is only seeking continuation of existing funding and is not requesting additional funds or a modification at this time.

**Does the program charge a fee to participants?** | Yes

**Describe and list the program fees charged to participants.**

Cass County Pretrial Services by the authority of the Cass County Judiciary, does not elect to collect user fees as authorized under IC 35-33-8-3.3.

Participants are only required to pay the cost of drug screens administered during their pretrial supervision period and the cost of Pretrial GPS Monitoring, \$7 per day, if they are adjudicated to be guilty of the alleged offense for which they were released. Said costs are assessed as a judgment at the end of their case and ability or inability to pay is not a factor in determination their participation in program.

**Upload the Fee Schedule:**



PDF

[Cass County Pretrial Serv... \(6.0 MiB download\)](#)

**Requested Total Full Time Staff:** | 1

The number of full time positions that the proposal requests grant funding to support.

**Treatment Types:** Select all applicable treatment types.

- ✓ Cognitive Behavioral Therapy
- ✓ Substance Abuse Treatment
- ✓ Mental Health Treatment
- ✓ Other

**Other Treatment Types:** List any additional treatment types not listed above.

While programming and participation in services is always voluntary per standard pretrial practices and is never made a condition of release to protect the presumption of innocence, Pretrial Services uses motivational interviewing and other EBP techniques to encourage clients to voluntarily participate in programming and services. We strive to provide supervision that not only promotes public safety and court appearance, but also identifies clients' needs and connects them with services and programming that aid in producing positive outcomes that last beyond the pretrial stage and transitions to post-conviction supervision to support continuity of care.

In efforts improve our supervision techniques and focus on meeting clients' needs, CCPS has partnered with other pilot counties in an application for a Needs Focused Pretrial Supervision Research Study through George Mason University. If

funded, we will receive specialized training in motivational interviewing geared toward encouraging high-risk clients to participate in programming to improve compliance and outcomes.

Pretrial Services utilizes Cass Pulaski Community Corrections' range of cognitive behavioral programming and has access to services provided by Four County Counseling, who offer mental health and drug/alcohol services. We also work with the Cass/Pulaski Community Corrections Therapist, Four County Criminal Justice Liaison and Peer Recovery Specialists to connect clients with virtual peer support recovery groups, individual counseling, anger management, domestic violence classes, parenting classes, recovery coaching and IOP.

Clients are offered assistance applying for HIP and obtaining presumptive coverage to cover or make medical treatment and/or counseling services more affordable or in most cases, free for clients. The Navigator works to make sure that clients' access to available resources and benefits is maximized. The CPCC Therapist provides individual counseling for those without insurance or in the process of obtaining coverage to bridge the gap in services. Clients also can work through relapse prevention and introductory substance abuse/cognitive behavioral curriculum with the facility therapist, often meeting directly after a pretrial appointment. Clients can also be referred to one of the peer recovery specialists who provide individual recovery support to clients. Pretrial Staff is seeking training in Carey Guides and BITS (Brief Intervention Tools) to effectively address offender skill deficits, criminogenic needs, and enhance case management.

Pretrial Services also utilizes SafeLink, to see if clients qualify for a free cellphone, if needed, to receive text notifications of their hearings and participate in telephonic appointments. Information about community resources, programs, such as Celebrate Recovery and AA/NA, and employment agencies, such as WorkOne and Staffing Resources is also provided if believed to enhance their compliance and public safety. We also facilitate a virtual High School Equivalency Program in partnership with the Cass County Sheriff's Department.

25% of clients are currently participating in voluntary programming and services, and while we continue to work closely with Four County when referring clients to services, clients are also free to participate in in-patient programs of their choice. We have had several clients graduate from inpatient programs, including BOSMA Blind School, Gilead House, Recovery Works Cambridge and IOT.

<b>Amount of Grant Funding for Programming:</b> Total amount of grant funds requested to support evidence-based programming.	US\$59,716.00
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<b>Does the program have a plan in place to sustain operations in the absence of grant funding?</b>	Yes
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**Continuation of Operations:** Indicate what plans have been considered to continue operations.

While the program relies on the awarded grant funds to sustain the program and the majority of the Director's salary and benefits (It is noted that Director is not only responsible for the administration & daily operations of the agency, but also all pretrial evaluations and the supervision of high risk and juvenile clients.), in the absence of grant funding the program would have to re-approach the local County Council and Commissioners for an additional appropriation or rely on Community Corrections User Fees to continue operations. However, it is not known if resources to sustain the program would be awarded, are available or how long assistance could be provided with the limited local budget. It is not guaranteed that without continuation of grant funding that the Cass County Pretrial Release Program would be sustainable or continue operations.

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## Subcontracts

Does the agency have a written agreement with any contractual service providers? | No

## Budget

After uploading the completed detailed budget template, please utilize the calculations from the template to enter the information into the table and text boxes below.

**Program Budget Summary:** In the table below, type in the series totals for the program.

	Budget Series	Grant Funding	Project Income	User Fees	County General	Other
1	Series 100	US\$59,618.00	US\$0.00	US\$0.00	US\$81,696.00	US\$0.00
2	Series 200	US\$0.00	US\$0.00	US\$0.00	US\$4,500.00	US\$0.00
3	Series 300	US\$98.00	US\$0.00	US\$0.00	US\$3,400.00	US\$0.00
4	Series 400	US\$0.00	US\$0.00	US\$0.00	US\$2,100.00	US\$0.00

**Total Funding Request:** | US\$59,716.00

**Additional Grants:** List any additional grants that the program is receiving or may receive during the grant cycle.

| Cass County Court & Pretrial Services is not receiving funding from any additional grants at this time.

## Performance Measures

### IDOC Performance Measures Webinar

Make sure your goals are **SMART**:

**Specific** (simple, sensible, significant).

**Measurable** (meaningful, motivating).

**Achievable** (agreed, attainable).

**Relevant** (reasonable, realistic and resourced, results-based).

**Time bound** (time-based, time limited, time/cost limited, timely, time-sensitive).

### **CY2022 Goal 1**

Develop policy to more accurately track treatment/service referrals and participation to analyze impact on outcomes, increasing treatment/service referrals by 5%.

We believe that early identification of arrestees' needs is essential and that making targeted referrals to treatment/services produces positive outcomes that last beyond the pretrial stage.



## CY2022 Goal 2

Enhance violations policy by expanding matrix to include sanction/incentive options, with the goal of resolving 5% more of minor violations, i.e. failure to report, administratively.

Although a violations matrix exists, expansion will provide staff with more options to resolve minor issues without reincarceration and court disruptions, while increasing positive reinforcement.

## CY2022 Goal 3

Maintain an average Success Rate above 68% and Violation Rate below 30% for moderate and high risk offenders, while continuing to maintain an average Safety and Appearance rate above 85%.

As the agency continues to accept more higher risk clients, it is imperative to monitor practices to ensure community safety.

Based on the identified goals above, select the measurements that will be utilized to support the goals and desired outcomes during the grant cycle.

- ✓ Rate Violations due to a New Arrest
- ✓ Rate of Treatment Referrals
- ✓ Rate of Service Referrals
- ✓ Utilization of Graduated Sanctions
- ✓ Rate of Incentives
- ✓ Failure to Appear Rate

## Program Evaluation Process

We believe that accurate, detailed documentation of case information, with a formal, valid mechanism for measuring outcomes, is the foundation of evidence-based practices and that a multi-layer quality assurance system is essential to monitor the delivery of services and maintain fidelity and reliability. Cass County Court & Pretrial Services collaborates with Cass/Pulaski Community Corrections by chairing their existing Quality Assurance Committee, who meets on a monthly basis.

Performance metrics are examined, in addition to an audit of the accuracy of client's information in SRS, our case management system. To further ensure compliance with EBP, supervision concurrence, contact frequency/standards and the results of the electronic client exit surveys, distributed via text, are reviewed. Referred resources are audited to verify they correlate with identified needs/risk level.

CCCPS monitors the following metrics using the measures approved by the Indiana Pretrial Services Committee defined below to ensure adherence to pretrial best practices and EBP, as well as aid in further development of policy and procedure. Below are our latest measurements:

- o Appearance Rate (Percentage of clients who attend all court hearings): 96%
- o Safety Rate (Percentage of clients not charged with a new offense): 88%
- o Success Rate (Percentage of clients that did not receive a violation, FTA, or new offense): 71%
- o Violation Rate (Percentage of clients who did not receive a violation): 22%
- o Completion Rate (Percentage of clients who remained under supervision until disposition): 62%
- o Supervision Concurrence Rate (Percentage of clients supervised at assessed risk level): 77%
- o Release Decision Concurrence Rate (Percentage of Court Decisions matching coordinator's recommendation) 94%

CCCPS also collects and measures data on diverted incarceration/juvenile detention expenses, length of stay, sentencing outcomes, and population demographics. Results of said metrics are gathered and analyzed, along with information from the quality assurance reports to present applicable information to staff, the Judiciary, the Pretrial Services Stakeholder Team, CPCC Advisory Board, County Commissioner's and Council and IDOC via monthly reports to examine the effectiveness of programming and practices.

Below is a statistical summary of the clients served in 2020:

Case Type Analysis:

- 159 Total Cases: 79 Criminal Misdemeanors, 60 Level 6 Felonies, and 20 High Level Felonies; 133 adults and 3 juveniles.

Offense Type Analysis:


- 33% drug and alcohol related offenses, 14% crimes against property, 36% crimes against persons, and 17% traffic offenses.

Risk Analysis:

- 8% of active clients have been identified as High Risk through the IRAS-PAT, 61% as Moderate Risk, and 31% as Low Risk.

Lastly, we analyze the jail population and cross reference data with Odyssey to provide current information to stakeholders on offenders’ risk level, bond, pretrial/incarceration status, offense type, holds, etc. Information is shared with Community Corrections, Probation and the Advisory Board to assist our local Criminal Justice System in making evidence-based release/detention decisions in both pretrial and post-conviction settings and as part of the upcoming local JRAC efforts. Said analysis is used as its sequential review process to identify defendants who remain in detention past the point at which release was expected to have occurred.

Log in to [idocccgrants.grantplatform.com](https://idocccgrants.grantplatform.com) to see complete application attachments.



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**Uploaded Additional Grant Application Requirements:**

<a href="#">CPCC Advisory B...</a>	267 KiB
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